

Duperreault Fellowship Overview

The Duperreault Fellowship is a healthcare administrative and clinical leadership training programme designed for individuals working in Bermuda's alcohol and drug prevention and treatment service.

The goal of the Fellowship is to prevent and treat substance abuse by strengthening educational opportunities for human service professionals and thereby create a cadre of healthcare administrators and clinicians with relevant experience and expertise as well as exposure to best practices models of care.

The Duperreault Fellowship was created through a generous personal donation from the Duperreault Family, which in turn was matched by a gift from The ACE Foundation. Each year investment income on the endowment capital will be distributed to support the personal and professional training and continuing education of alcohol and drug abuse administrators and clinicians. Such training and education could include overseas in-service training, degree programmes and academic credits leading towards international certification of professionals.

The Duperreault Fellowship Committee (the Committee) comprises a Council Partners Endowment Trust representative, a representative of ACE Limited and other community members. The ACE Foundation provides all administrative support for the Committee.



The Duperreault Fellowship

The ACE Foundation
ACE Global Headquarters
17 Woodbourne Avenue
Hamilton HM 08
Bermuda

441 298 9548 *tel*

441 295 7699 *fax*

acefoundation@ace.bm email

<http://acefoundation.acebermuda.com>

Becoming a Fellow



A Fellow is a successful scholarship applicant who pursues a career through an accredited and organized programme of study and then returns to Bermuda to assume a professional position in alcohol and drug treatment, prevention or administration. Study programmes could lead to:

- A bachelors, masters or doctorate degree from an accredited college or university
- A certificate programme of study from an accredited institution

Potential Developmental Areas

Healthcare Administration

- Non-Profit Leadership and Management
- Fiscal Management
- Marketing and Public Relations
- Performance Improvement
- Conflict Management
- Diversity Management
- Computer and IT Management
- Strategic Planning

Prevention and Treatment Service

- Individual and Group Counselling
- Co-existing Disabilities
- Motivational Interviewing
- Diversity Management
- Psychopharmacology
- Documentation Skills
- Treatment Planning
- Strategic Planning
- Prevention Science

Other training areas may be considered at the discretion of the Committee.

Support Provided by the Fellowship

Fellows are offered the opportunity to pursue an organized programme of study and are well supported in the process. During their placement, Fellows may receive financial support for the following:

- Tuition (including online learning from recognized accredited institutions)
- Room and board
- At the discretion of the Committee, other related expenses as deemed appropriate



Other Areas of Support

The Committee may also consider offering financial support for other areas of educational opportunities should funds be available following the selection of Fellows each year.

Specialized professional individuals may apply for financial assistance for continuing education units (CEUs) from an accredited institution, or for professional development from a nationally approved provider that will offer CEU credits in the area of specialty. The licensing organization would need to confirm that the specific course was an accepted CEU.

The Committee may consider financial assistance for agencies organizing professional workshops.

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The Application Process



The journey toward Fellowship begins when an applicant's sponsor contacts the Committee to recommend them. An application package is sent to the sponsoring agency inviting the applicant to begin the application process. Candidates must be sponsored by a Bermuda-based community agency, institution or the Bermuda government. The sponsoring agency is also required to complete a sponsorship form.

Candidates must also meet the Fellowship's minimum qualifications:

- At least 21 years of age as of the first day of June in the year of the application
- Achieved at least a secondary school certificate
- Possess a committed and sincere desire to become a substance abuse professional or a healthcare administrator in the substance abuse field practising in Bermuda
- Be prepared to give a signed undertaking to work in the substance abuse field in Bermuda for at least two years upon completion of study

Preference will be given to candidates that are Bermudian or a spouse of a Bermudian, or hold a Permanent Resident Certificate.

Preference will also be given to candidates who are early-career professionals (with no more than five years of post-graduate professional experience) and show compelling evidence of a commitment to the field of addiction treatment and prevention.

Qualified applicants are asked to complete an application package that consists of the following:

- An official Duperreault Fellowship application form
- Sponsorship form
- Resume
- Personal statement
- Secondary school transcript, or academic transcripts of all undergraduate and graduate coursework, Graduate Record Examination scores (if available)
- Three letters of recommendation – one must be from the sponsoring agency or institution and one character
- A writing sample



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Successful applicants are required to submit a documented programme of study to the Committee. This programme of study should include the name of the academic institution, documentation that the candidate is accepted for admission, actual costs of tuition and room and board, and a detailed budget including transportation, registration and all related expenses if these form part of the application amount requested. It is the responsibility of the applicant to complete all application materials for the accredited institution.

Application deadline is April 1 each year.

Contd.

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Selection Process

The Committee reviews applications once a year and candidates are selected based on academic excellence, technical skills and experience, overall quality of the application, and career plan, as well as the anticipated benefits to the Bermudian community. Financial need will be taken into consideration by the Committee. The selection process and Fellowship support are designed to provide Fellows with opportunities to develop critical skills to ensure maximum impact on the Fellowship's goal.

The goal of the Fellowship is to prevent and treat substance abuse by strengthening educational opportunities for human service professionals and thereby create a cadre of healthcare administrators and clinicians with relevant experience and expertise as well as exposure to best practices models of care.

Applicants are notified of the outcome of their application by mail in a timely manner and those short-listed will be invited to attend an interview. The Committee will determine the number of Fellows selected each year and the amounts of each scholarship, depending on funds available.

Please send completed applications to:

The Duperreault Fellowship
c/o The ACE Foundation
ACE Global Headquarters
17 Woodbourne Avenue
Hamilton HM 08



PO Box HM 1015
Hamilton HMDX

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Preparing a Competitive Application



Relevant Skills

The skills most highly sought are those relevant to substance abuse treatment, prevention, programme design, implementation, and evaluation. The Committee looks for evidence of previous relevant academic training or experience in areas such as: individual, group and family counselling, prevention programming, research management (needs assessments, operations research, and demographic techniques); health policy analysis and formulation; marketing; financial sustainability (fund-raising, cost containment, cost recovery); training; management information systems; logistics; budget management; service provision (quality of care, method expansion, and access) and administration and support services.

The Personal Statement

Applicants are asked to submit a one page personal statement, which should convey as clearly as possible a commitment to the field, the experiences sought as a result of this commitment, goals within the field and why the chosen course of study at this time in their life. The statement is a chance to express personal convictions regarding issues within the field.

The Writing Sample

The Committee requests a 1-3 page response to one of three questions provided in the application form. Though it is not necessary that the Committee agree with your conclusions or arguments, it is necessary that they be convinced of your thorough commitment to the field, a well developed academic and vocational plan, some working knowledge of the behavioural health field, an understanding of key concepts, critical thinking skills, and a capacity for clarity of expression.



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Duperreault Fellowship Sponsorship Form



Name of Sponsoring Agency or Institution: _____

Contact: _____ Tel : _____ E-mail: _____

Name of Recommended Candidate: _____

Candidates should have a committed and sincere desire to become a substance abuse professional practicing in Bermuda, or a healthcare administrator in the substance abuse field practicing in Bermuda. Please give reasons for your recommendation:

The Committee expects a Fellow to undertake work in the substance abuse field in Bermuda for at least two years upon completion of study. Further awards require the applicant to be in continuous service in the field.



Do you believe the candidate is willing and able to commit to this? yes no

Are you (the agency/institution) in a position to employ a trained Fellow for at least 2 years? yes no

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Signed: _____ Date : _____

Position: _____

On behalf of: _____

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